



30"/36"/48" wide Adjusta Unit Assembly Instructions

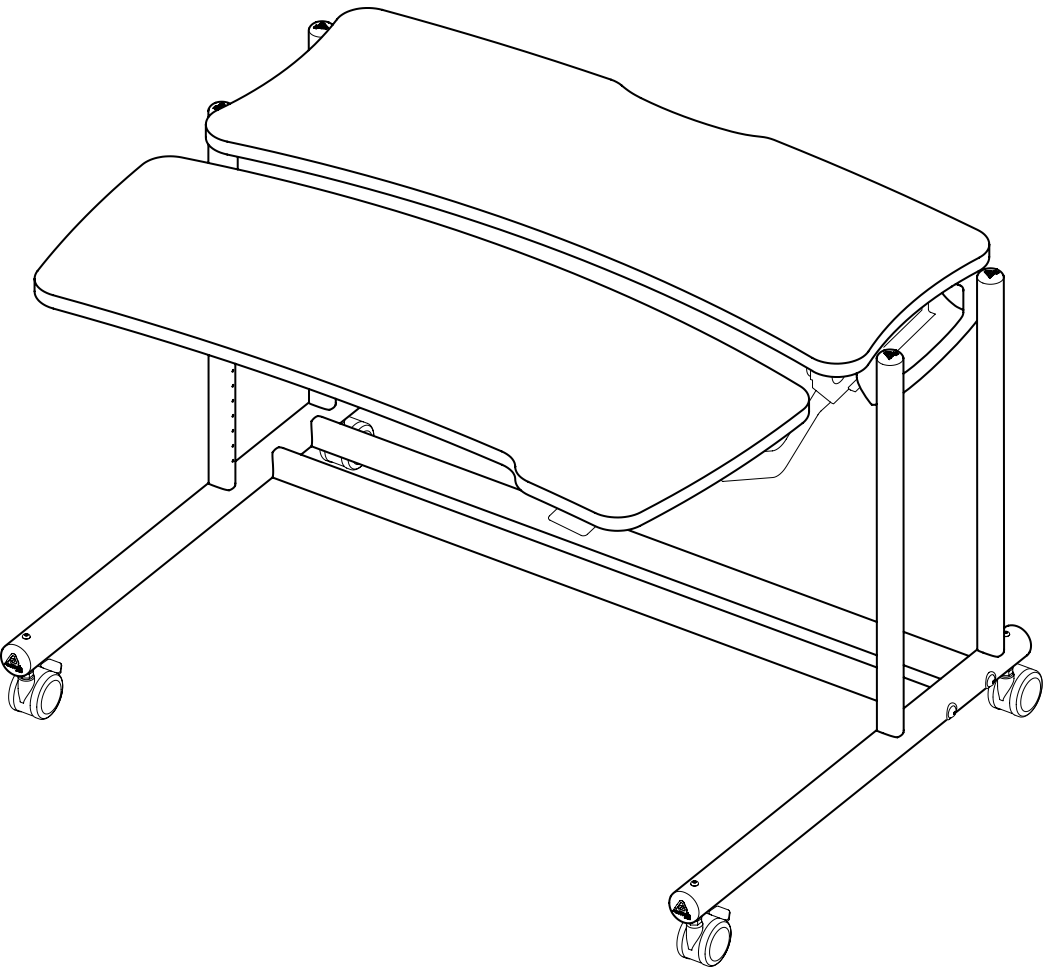


Hello! Thank you for choosing Anthro.

Before beginning assembly of your Adjusta Unit, take a moment to review the parts listed on the next page to verify that your shipment is complete. Please review the assembly instructions of all Anthro products you purchased and are planning to include in this installation, prior to beginning this assembly.

To make the assembly of your Adjusta Unit even easier, we have included all of the required tools. The handy Hex Driver Bit can be used in your electric drill in place of the Hex Driver. Your Adjusta Unit is heavy! A second person will make this assembly procedure much easier.

Hex Driver 5/32"	375-5000-00
Hex Driver Bit 5/32"	375-5003-00
Hex Key 5/32"	375-5016-00
Hex Key 3/16"	375-5028-00
3-Way Wrench	225-5196-03
8 oz. Rubber Mallet	375-5022-00



Thank you for buying our Products!

Please return the enclosed Registration Card to receive our product updates, new catalogs, and sale flyers.

Anthro Corporation Technology Furniture®
10450 SW Manhasset Drive
Tualatin, Oregon 97062
anthro.com



300-5196-00

1-800-325-3841

Anthro Corporation Technology Furniture®

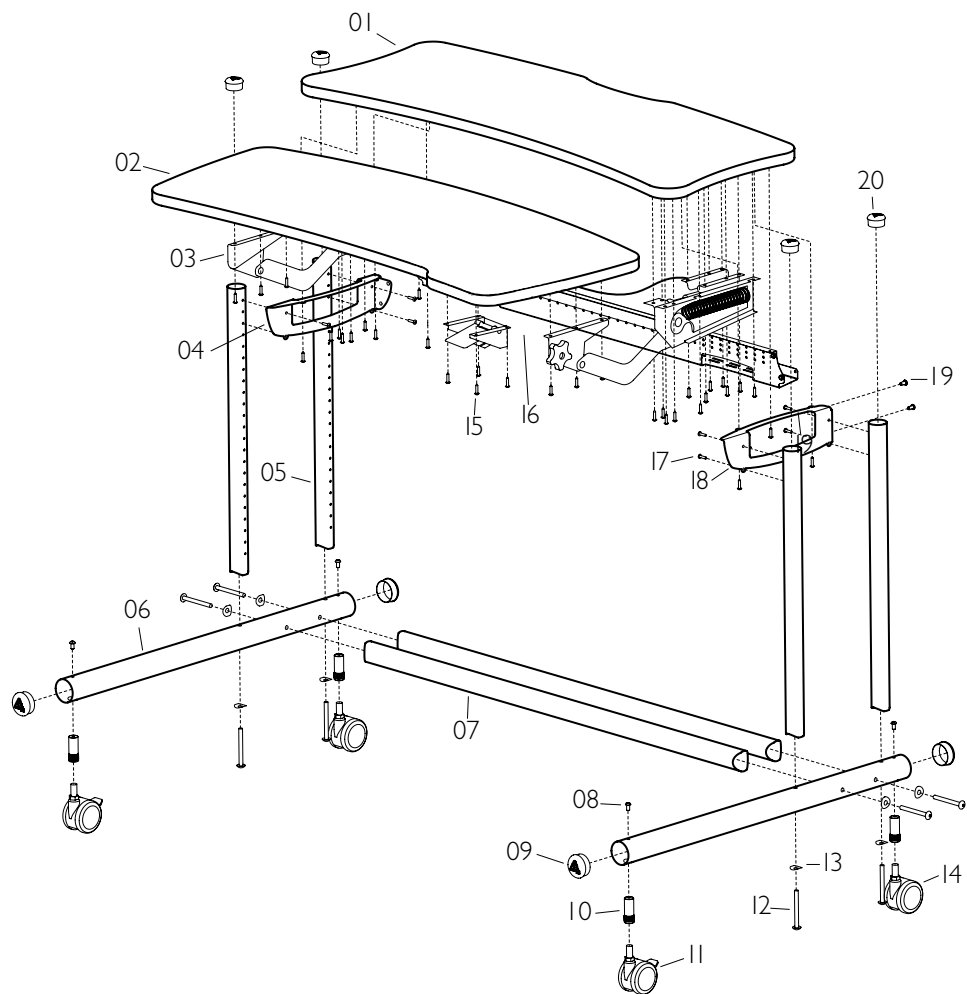
10450 SW Manhasset Drive Tualatin, Oregon 97062

anthro.com

1-800-325-3841

SAVE THESE INSTRUCTIONS!

Rev. C January 2006



NOTE: Detailed views of all Hardware are provided with each Assembly Step.

- 01—**fit** Adjusta Fixed Worksurface Qty. 1 (see below)
30" Wide Fixed Worksurface (FAJ30zz/xx3) 100-6454-00
36" Wide Fixed Worksurface (FAJ36zz/xx3) 100-6455-00
48" Wide Fixed Worksurface (FAJ48zz/xx3) 100-6456-00
02—**fit** Adjusta Caddy Worksurface Qty. 1 (see below)
30" Wide Caddy Worksurface (FAJ30zz/xx3).. 100-6458-00
36" Wide Caddy Worksurface (FAJ36zz/xx3).. 100-6459-00
48" Wide Caddy Worksurface (FAJ48zz/xx3).. 100-6460-00
03— **fit** Adjusta Mechanism..... Qty. 1 (see below)
(The Adjusta Mechanism is packaged separately & requires assembly)
30" Wide Adjusta Mechanism (FAJ30zz/xx3) ...225-5545-00
36" Wide Adjusta Mechanism (FAJ36zz/xx3) ...225-5546-00
48" Wide Adjusta Mechanism (FAJ48zz/xx3) ...225-5547-00
04— Small Support Bracket X..... Qty. 1 225-2014-00
05— 24.875" Vertical Legs Qty. 4 125-5230-00
06— Adjusta Base Tubes..... Qty. 2 125-5276-00
07— Cross Tubes..... Qty. 2 (see below)
30" Wide Cross Tube (FAJ30zz/xx3) 125-5219-00
36" Wide Cross Tube (FAJ36zz/xx3) 125-5220-00
48" Wide Cross Tube (FAJ48zz/xx3) 125-5214-00

- 08— Insert Screws..... Qty. 4 325-5052-00
09— 2.0" Large End Caps..... Qty. 4 175-5157-00
10— Caster Inserts Qty. 4 525-5032-00
11— 3" Locking Casters..... Qty. 2 150-5053-00
12— 5/16-18 **fit** Bolts..... Qty. 8 325-5194-00
13— **fit** Tube Washers Qty. 8 ..225-2050-00 or 225-3522-00
14— 3" Non-Locking Casters..... Qty. 2 150-5052-00
15— 3/4" Wood Screws Qty. 42 325-5106-00
16— Back Trough..... Qty. 1 (see below)
30" Wide Back Trough (F3029zz/xx3).....225-2290-00
36" Wide Back Trough (F3629zz/xx3).....225-2291-00
48" Wide Back Trough (F4829zz/xx3).....225-2292-00
17— Support Screws Qty. 8 325-5010-00
18— Small Support Bracket Y Qty. 1 225-2015-00
19— 1/4-20 Button Head Screws..... Qty. 4 325-5003-00
20— 1.5" Small Caps..... Qty. 4 175-5156-00

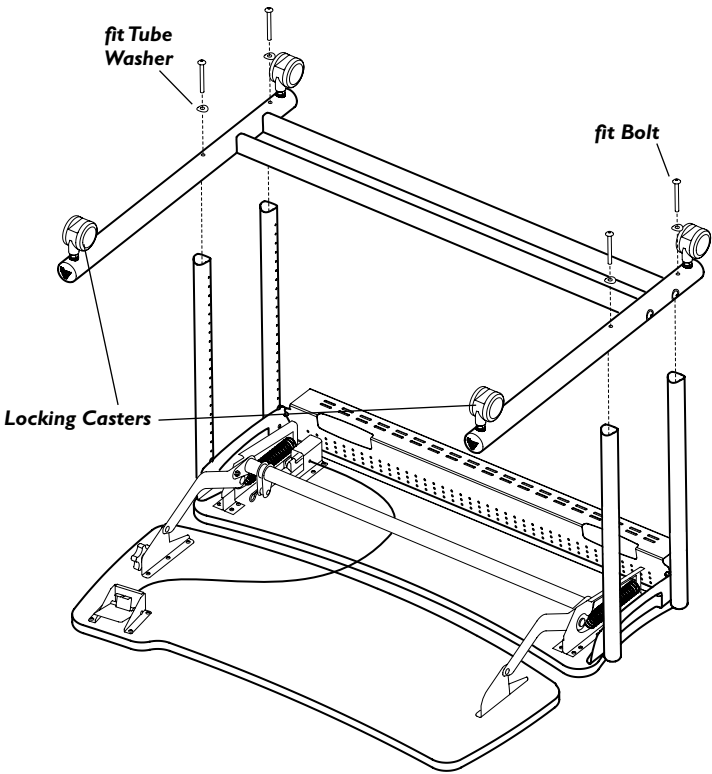
All Fastener quantities listed here are the minimum needed for your Adjusta Unit assembly. There may be a few extra Fasteners included, which are not counted in the Parts List.

Step 12

Align the Base Assembly on the Vertical Tubes as shown.

Secure the Base Assembly by inserting a **fit** Bolt through a Tube Washer. Then insert the Bolt through the Base Tube and carefully thread it into the Vertical Tubes.

Repeat for the remaining three Bolts and tighten all Bolts.



(5/16-18 X 3.5") **fit** Bolt
325-5194-00



fit Tube Washer
225-2050-00 or 225-3522-00

Step 13

Insert the four 1.5" Small End Caps into the Vertical Legs.

Congratulations! Your assembly is complete.

Please return the enclosed Registration Card to receive our product updates, new catalogs, and sale flyers.

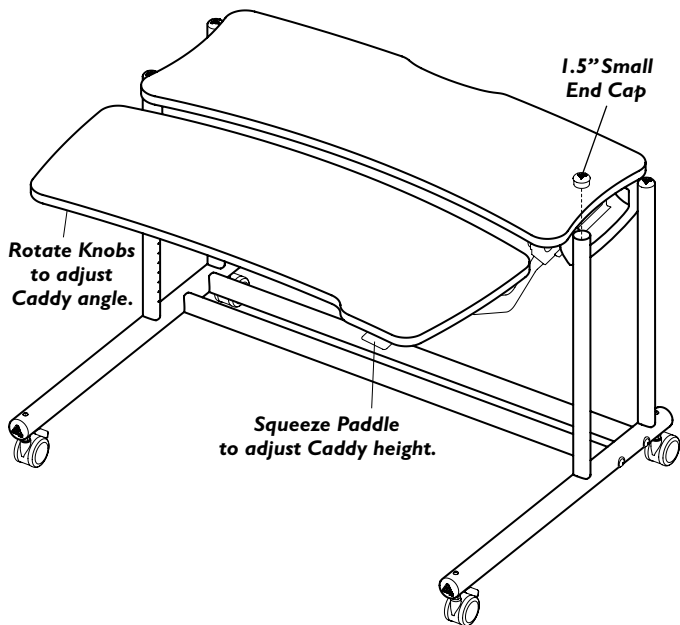
Thank you for choosing Anthro!

Adjust the Caddy Worksurface height by:

1. Squeezing and holding the Paddle.
2. Reposition the Caddy to the desired location.
3. Release the Paddle.

Adjust the Caddy Worksurface angle by:

1. Rotating the Knobs counterclockwise.
2. Reposition the Caddy to the desired angle.
3. Rotate the Knobs clockwise.



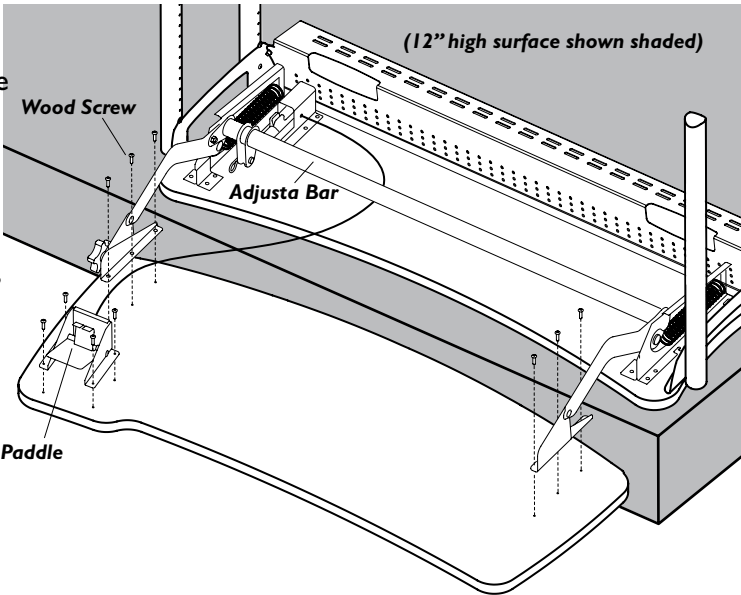
Step 9 (requires Worksurface to be 12” from floor)

Rotate the Caddy Worksurface so the predrilled holes face upward and the Lip faces the front of the Adjusta Unit.

Slide the Caddy under the Mechanism and align the three holes located on each end of the Caddy and Mechanism.

Secure the Caddy using a total of six Wood Screws. Then, secure the Paddle to the Caddy using four Wood Screws.

NOTE: Make certain the Cable for the Paddle is positioned underneath the Adjusta Bar.



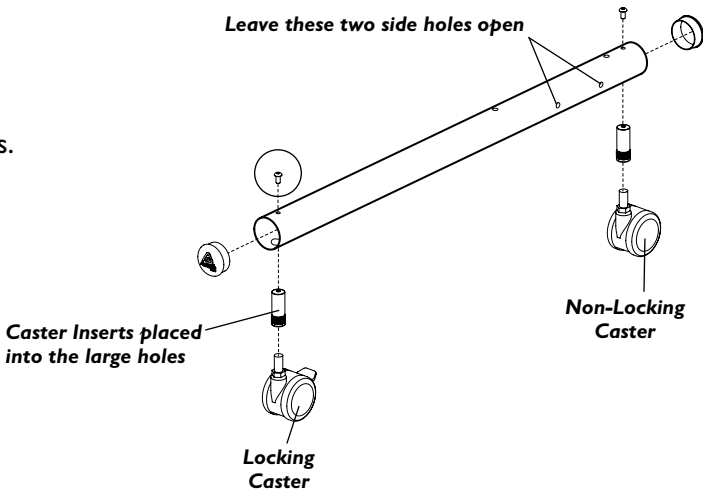
3/4” Wood Screw
325-5106-00

Step 10

Install two Caster Inserts into each Base Tube and secure with one Insert Screw per Insert.

Insert one Locking and one Non-Locking Caster into each Insert of a Base Tube as shown.

Insert two End Caps into the ends of both Base Tubes.

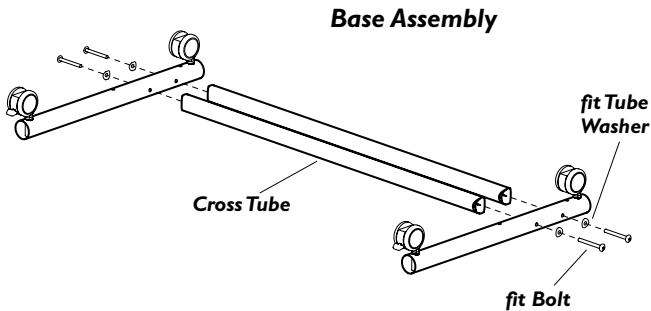


Insert Screw
(with pink threads)
325-5052-00

Step 11

Attach a Cross Tube to a Base Tube by inserting a fit Bolt through a Tube Washer, then insert the Bolt through the Base Tube and carefully thread into the Cross Tube.

Repeat this procedure for other Cross Tube. Then tighten all fit Bolts.



(5/16-18 X 3.5”) fit Bolt
325-5194-00



fit Tube Washer
225-2050-00 or 225-3522-00

Step 1a

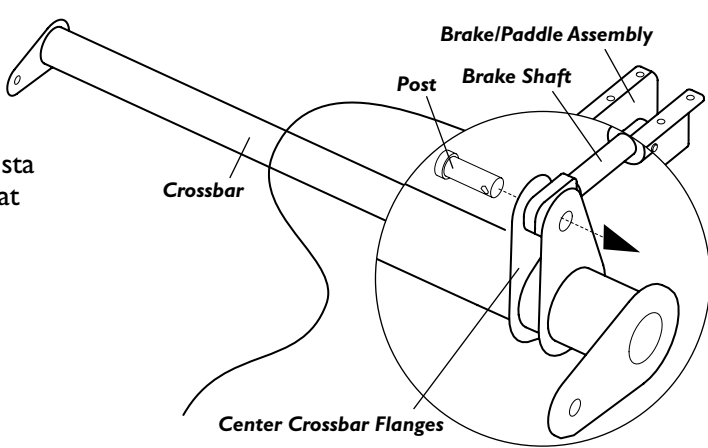
Your Adjusta Mechanism comes unassembled and is boxed separately inside the Adjusta Unit package.

Begin to assemble the Mechanism by first locating the Adjusta Crossbar and Brake/Paddle Assembly, position it as shown at right. Depress the Paddle once to free the Brake Shaft.

Place the Brake Shaft between the two center Crossbar Flanges. Insert the Post through both center Crossbar Flanges and Brake Shaft.



Post
(included with 225-554x-00)



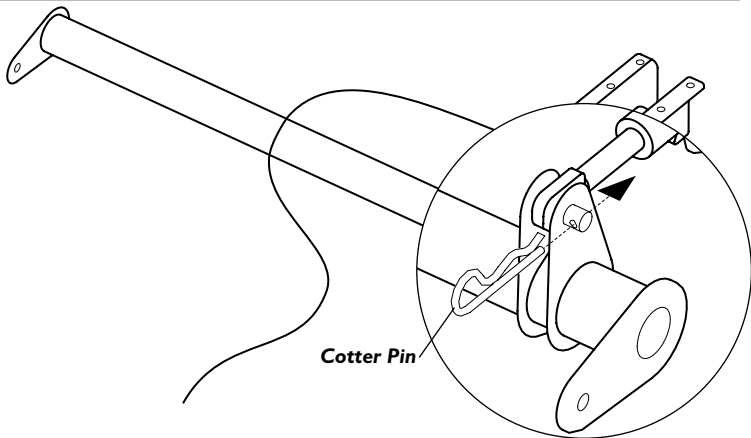
Step 1b

Install the Cotter Pin through the single opening of the Post to secure into place.

NOTE: included with Adjusta Mechanism is a small bag of Hardware containing the (1) Post, (1) Cotter Pin, (2) Hex Nuts, (2) Wood Screws, & (2) Cable Mounts.



Cotter Pin
(included with 225-554x-00)

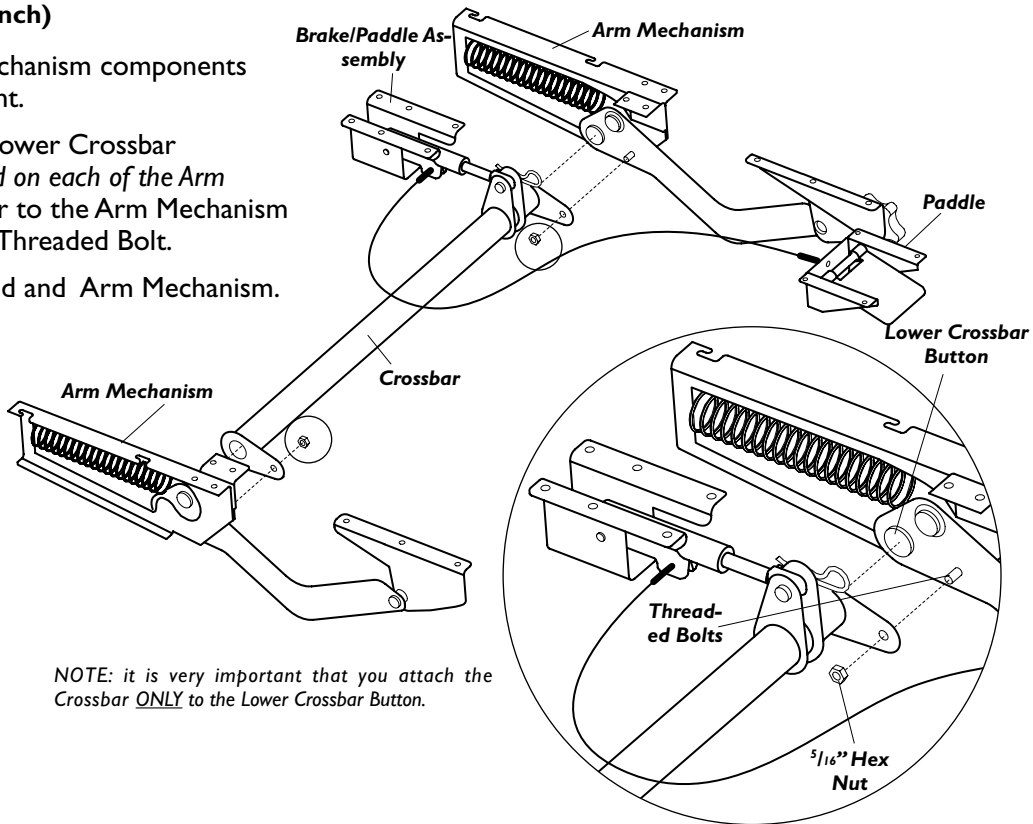


Step 2 (uses the 3-Way Wrench)

Unpack the remaining Adjusta Mechanism components and arrange them as shown at right.

Place one Crossbar end onto the lower Crossbar Button and Threaded Bolt (located on each of the Arm Mechanisms). Secure the Crossbar to the Arm Mechanism using one 5/16” Hex Nut onto the Threaded Bolt.

Repeat for remaining Crossbar end and Arm Mechanism.



NOTE: it is very important that you attach the Crossbar ONLY to the Lower Crossbar Button.



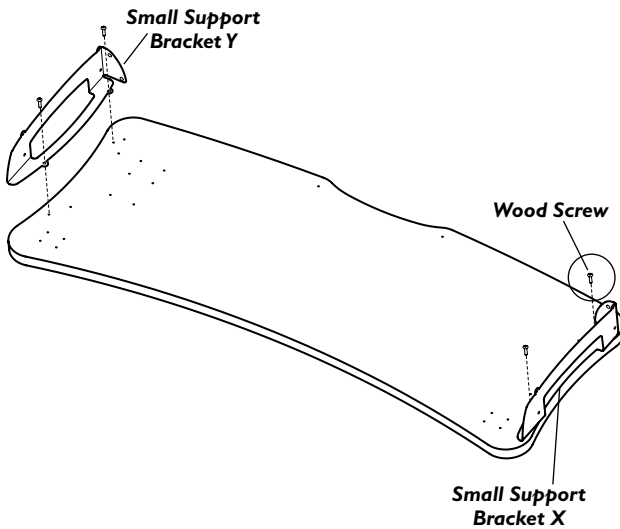
5/16” Hex Nut
(included with 225-554x-00)

DETAIL VIEW

Step 3

Place your Fixed Worksurface onto the floor with the predrilled holes facing upward.

Position the Small Support Brackets onto the Fixed Worksurface and align two of the holes on each Support with the predrilled holes on the Worksurface. Loosely secure each Small Support to the Worksurface using two Wood Screws per Support.

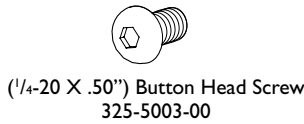
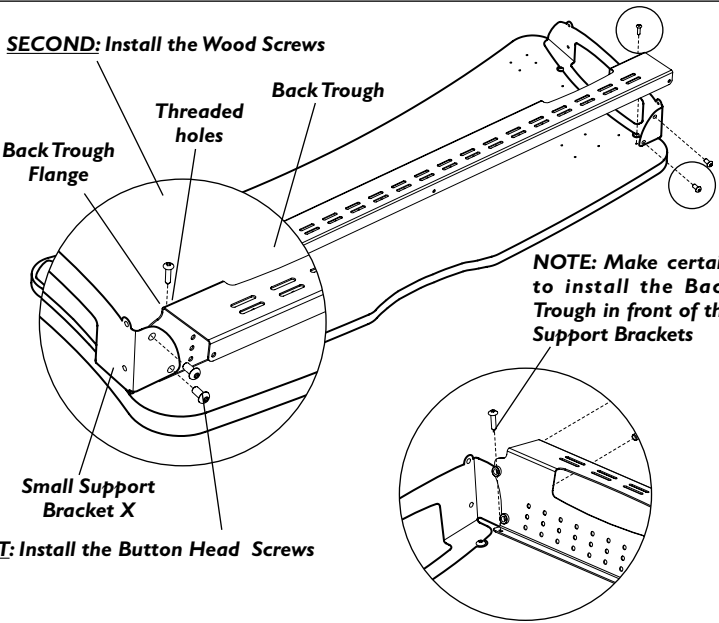


Step 4

Place the Back Trough onto the Fixed Worksurface, between the installed Support Brackets (from Step 3).

Align the two Threaded holes on each end of the Back Trough with those on both Support Brackets. Carefully, thread one Button Head Screw through the Support Bracket, into the Back Trough. Repeat for remaining three Button Head Screws.

Insert two Wood Screws through the two remaining Holes on the Back Trough flange (which should be aligned with two predrilled holes on the Worksurface) and tighten into place.

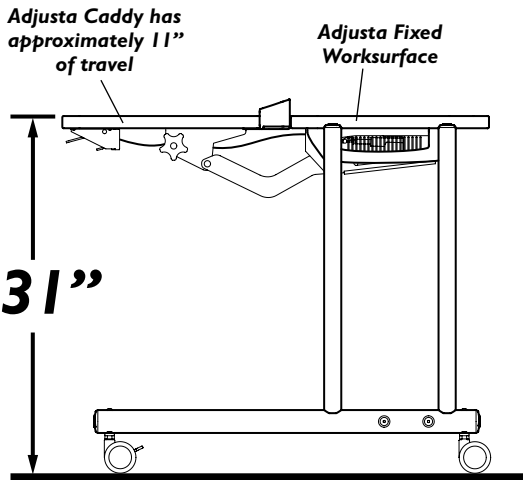


Step 5

Determine the best height for your Fixed Worksurface. These instructions will place your Fixed Worksurface 31 inches from the floor using the standard 3 inch Casters.

For a final Fixed Worksurface height that is lower than 31 inches, adjust one hole down for each inch of variance desired.

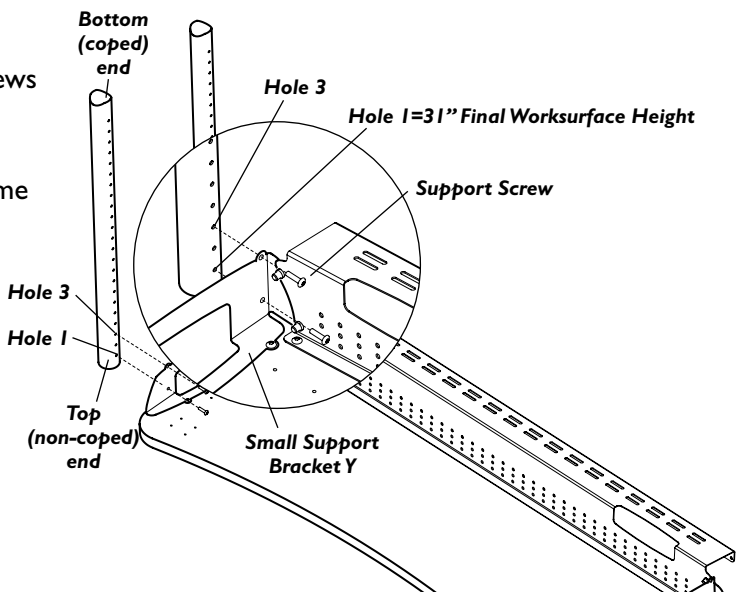
NOTE: Your Fixed Worksurface location may be changed after your Adjusta Unit has been completely assembled by repeating Steps 6 and 7.



Step 6

Attach a rear Vertical Leg by installing two Support Screws through the Small Support Bracket Y into Holes 1 & 3 from the top (non-coped) end.

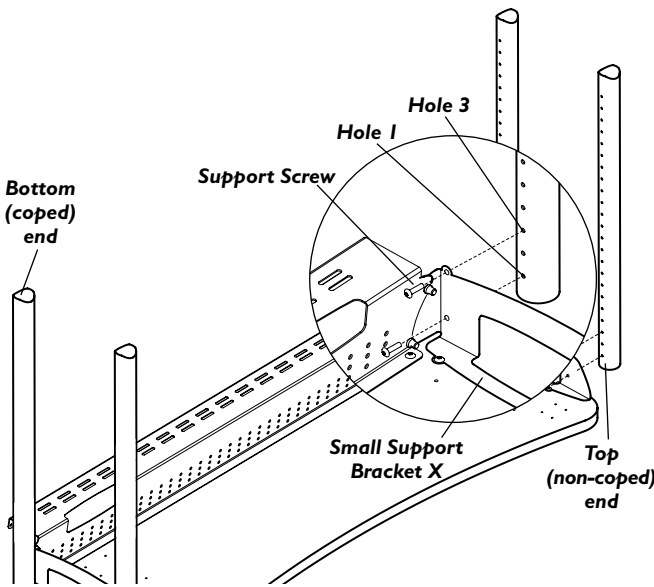
Attach a front Vertical Leg to Holes 1 & 3 using the same procedure.



Step 7

Attach the remaining Vertical Legs to the Small Support Bracket X using the same procedure used in Step 6.

NOTE: Make certain to install the Vertical Legs into the same holes used in Step 6.



Step 8 (requires Worksurface to be 12 inches from floor)

Place the Mechanism onto the Worksurface Assembly.

Align the Mechanism Flanges with the predrilled holes on the Worksurface underside.

Secure the Mechanism to the Worksurface using a total of twelve Wood Screws.

Align the six holes of the Brake Assembly with those on the Worksurface. It may be necessary to depress the Paddle while manipulating the Brake over the predrilled Worksurface holes.

Secure the Brake Assembly using a total of six Wood Screws.

